

RFU GMS Player Registration

Register a Player

First step is to get the parent to complete the 'RFU's Young Player Registration' form.

This form will be the basis that you get all the information from.

RUGBY FOOTBALL UNION YOUNG PLAYER REGISTRATION FORM

RFU Registration Number (if known)

This form should be completed for all players within the club who have NOT previously registered with the RFU, are re-registering or have data amendments. Please complete each section in BLOCK CAPITALS and return to your Club Registration Officer along with TWO passport size photographs. Please tick where appropriate ☐ New Registration ☐ Re-registration ☐ Data Amendment ☐ Club Transfer

First Name:		Surname:		D.O.B.:	
Home Address:				Postcode:	
Male/Female:		Home Tel:		Mobile Tel:	
Email address:					
Ethnic Origin (Please tick (✓) where appropriate):-					
<input type="checkbox"/> White British	<input type="checkbox"/> Mixed White & Black Caribbean	<input type="checkbox"/> Asian and Asian British Indian	<input type="checkbox"/> Black or Black British Caribbean		
<input type="checkbox"/> White Irish	<input type="checkbox"/> Mixed White & Black African	<input type="checkbox"/> Asian and Asian British Pakistani	<input type="checkbox"/> Black or Black British African		
<input type="checkbox"/> White Other	<input type="checkbox"/> Mixed White & Asian	<input type="checkbox"/> Asian and Asian British Bangladeshi	<input type="checkbox"/> Black or Black British Other		
<input type="checkbox"/> Chinese	<input type="checkbox"/> Mixed Other	<input type="checkbox"/> Asian and Asian British Other	<input type="checkbox"/> Other Ethnic Group		
Previous Rugby Club (if any)		Representative Playing History (please give dates etc., using a separate sheet if necessary)			
Playing Position: <input type="checkbox"/> Unspecified <input type="checkbox"/> Front Row <input type="checkbox"/> Forward <input type="checkbox"/> Back Plays at school: <input type="checkbox"/> Yes <input type="checkbox"/> No					
Medical Conditions/allergies (Asthma, Epilepsy, Allergic to penicillin) Please give full details using separate sheet if necessary: (Completing this section is not obligatory but the RFU in the interests of child safety strongly recommend that you do so).					
Name of Parent/Guardian:-					
Address of Parent/Guardian (if different from above):				Postcode:	
Contact Telephone Number:		Email address:			
School/Education Establishment Name and Address:					
Contact Number:		Postcode:			
DATA PROTECTION					
The RFU will not pass your personal data to any third parties without your consent.					
The RFU will use the data you have provided for regulatory reasons [and for the purposes of your participation in rugby [and giving you relevant information by post about rugby (including information about community rugby initiatives, coaching courses)]. The RFU may also use your personal data for the following purposes:					
+ to send you by electronic mail (including email, SMS or image messages etc) other information about tickets (including tickets for the 2015 Rugby World Cup), products, special offers, opportunities and other services provided by the RFU and its group which may be of interest to you. Tick here if you do not want to receive such information: <input type="checkbox"/>					
+ to send you by electronic mail (including email, SMS or image messages etc) information about our official sponsors, related organisations and any associated companies and other carefully selected organisations and their products and services which may be of interest to you. Tick here if you want to receive such information: <input type="checkbox"/>					
I declare that the above is correct. In signing this form I agree that the above named player can be bound by the laws and resolutions of the Rugby Football Union and its constituent body and the rules of:					
----- Rugby Football Club					
PLEASE PRINT CURRENT CLUB					
The club may wish to take photos or videos of the team or players solely for promotion and celebrations of club and RFU activities and training purposes. Please indicate if this is acceptable to you: <input type="checkbox"/> YES <input type="checkbox"/> NO. Please share any additional information with the club Safeguarding Officer.					
Signed (player):		Date:			
Signed (parent / guardian):		Date:			
Countersigned (Club Official):		Date:			

Distribution: Please retain a copy of this document, send a copy to your CR Youth Registrar

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RFU GMS Log on,

Log on to the RFU GMS System, <https://gms.rfu.com/GMS/Account/Login>

Log in

Please login by entering your details in the form below

* User Name

* Password

☐ Remember me?

If you are having problems please contact your administrator


Support

GMS
0208 831 6651
(Monday-Friday 08:00-13:00 and 14:00-17:00)
GMS@therfu.com

Websites
clubwebsites@first-sports.com

Online Payments
clubpayments@first-sports.com
13.0.8.276

Information

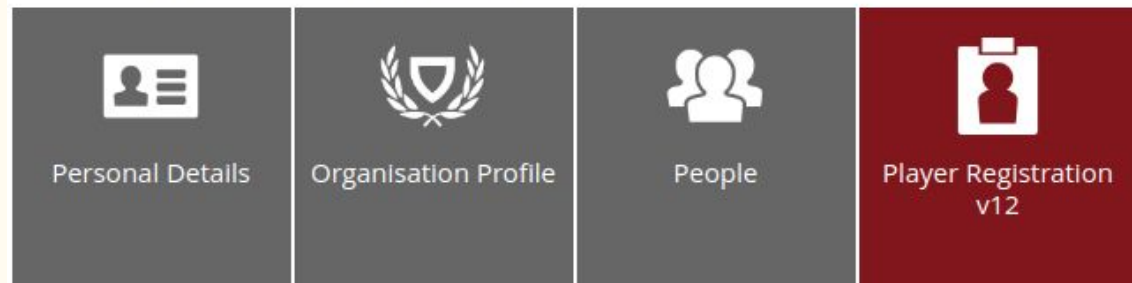
 **Google Chrome**
is recommended for best experience

Register a Player ‘Player Registration V12’

To register a player click on the ‘Player Registration V12’ either on the RFU GMS welcome screen or at the top left hand corner,

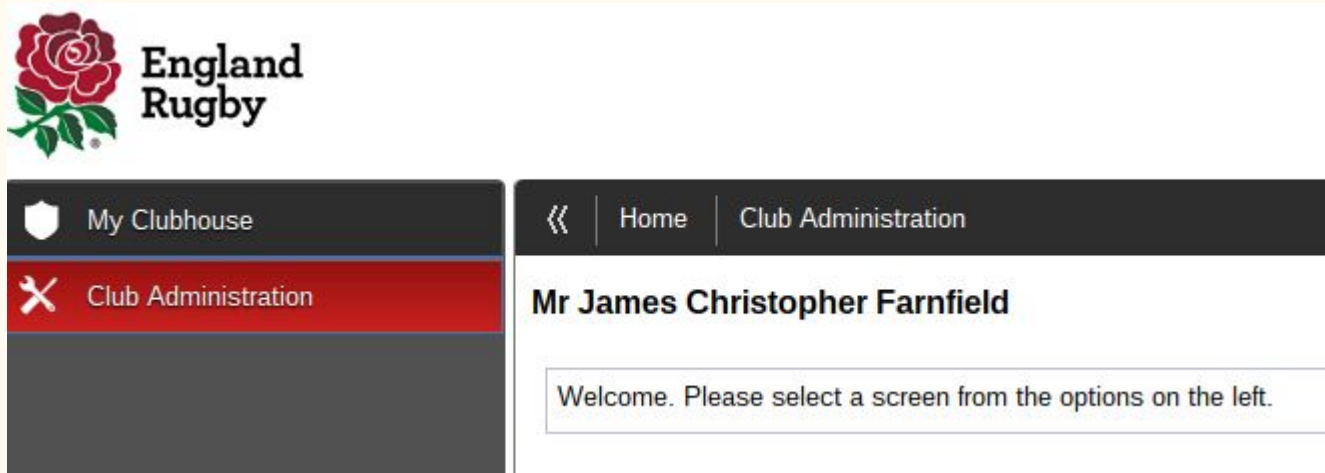
Welcome James Farnfield

Please select the area of the system you wish to visit today



Register a Player ‘Player Registration V12’

Click on ‘Player Administration’



Register a Player ‘Player Registration V12’

Another search to check the player is NOT registered, you do not need to do the search twice, both search option are being shown for this example.

Enter the player’s details and if they are not registered click ‘Add New’ to start the registration process,

The screenshot shows a web application interface for 'Youth Registration for Clubs - Search for individual'. The interface includes a sidebar with navigation links: Club Administration, Youth Registration (selected), Club / Player Management, and General Reports. The top navigation bar shows the user is logged in as 'Mr James Christopher Farnfield'. The main content area has a search criteria section with input fields for 'First Name *', 'Last Name *', and 'DOB *'. The 'DOB *' field has a date picker icon. Below the input fields are 'search' and 'clear' buttons. To the right of the search criteria is an 'Add New' button. Below the search criteria is a table with the following columns: Action, Player ID, First Name, Last Name, DOB, Gender, Current Registration, Status, EAP, Effective From, and Effective To. The table is currently empty, displaying 'No records returned.'

Action	Player ID	First Name	Last Name	DOB	Gender	Current Registration	Status	EAP	Effective From	Effective To
No records returned.										

Register a Player ‘Player Registration V12’

Fill in the boxes, all this information will come from the Registration Form the parents have already filled in.

[«](#) [Home](#) | [Club Administration](#) | [Youth Registration](#) Mr James Christopher Farnfield [«](#)

Youth Registration for Clubs - Individual Details [Log Out](#)

[Exit](#) [Back](#) [Next](#)

Personal Details	Address Details
Title <input type="text" value="Mr"/>	Number <input type="text" value="5"/>
First Name * <input type="text" value="Rohan"/>	Building <input type="text" value="1 Kingsdown"/>
Other Name <input type="text" value=""/>	Address * <input type="text" value="Kingsdown"/>
Surname * <input type="text" value="Farnfield"/>	<input type="text" value=""/>
Date of birth * <input type="text" value="11/07/2010"/>	<input type="text" value=""/>
Known as <input type="text" value=""/>	City * <input type="text" value="Bristol"/>
Gender * <input type="text" value="Male"/>	County * <input type="text" value="AVON"/>
Ethnicity <input type="text" value="White: British"/>	Post Code * <input type="text" value="BS2 8ER"/>
Disability <input type="text" value="No"/>	

Register a Player ‘Player Registration V12’

IMPORTANT, upload a photo, it will save time when you need to print out the player’s registration cards for matches.

Complete the Phone and e-mail details boxes and then click ‘Next’.

Photo	
	
Add new Image	
Phone Details	e-Mail Details
<input type="text" value="07840"/> <input type="text" value="207"/>	<input type="text" value="family@f...leu"/>
<input type="button" value="Exit"/> <input type="button" value="Back"/>	<input type="button" value="Next"/>

Register a Player 'Player Registration V12'

Again, enter the details as requested by the boxes, all the information will come from the Registration Form the parents have already filled in. Then click 'Save & Proceed'.

Navigation: << Home Club Administration Youth Registration Mr James Christopher Farnfield >>

Page Title: Youth Registration for Clubs - Registration Details - Mr Rohan John Scott Farnfield

Buttons: Exit Back Save & Proceed Log Out

Country of Birth ENGLAND	Medical Notes None	Player ID 02050412
Town of Birth Bristol	Notes	First Name Rohan
Playing Position * Unspecified	<input type="checkbox"/> Academy Player	Last Name Farnfield
Season 2016-2017	<input type="checkbox"/> Is Student?	Dob 10/07/2010
Registration Date 10/07/2016	<input checked="" type="checkbox"/> Signature Confirmed *	Age 6
		Age At Season Start 6

Register a Player ‘Player Registration V12’

Enter in the parents details, the information will come from the Registration Form the parents have already filled in. Then click ‘Save & Proceed’.

Navigation: << Home Club Administration Youth Registration

Mr James Christopher Farnfield <

Log Out

Exit Back No Parent Information Save & Add Another Save & Proceed

Youth Registration for Clubs - Parent Details - Parent 1/1

Personal Details	Address Details
Title: Mr	Number:
First Name *: James	Building:
Other Name: Christopher	Address: Kingsdown
Surname *: Farnfield	
Gender *: Male	
	City: Bristol
	County: AVON
	Post Code: BS2 8ER
	Populate From Child Address

Phone Details	e-Mail Details

Register a Player ‘Player Registration V12’

IMPORTANT...

Due to Data Protection, when entering a parent who is already registered at the club, a duplicate entry (the parent will be registered twice) will be created.

This is a known error and the RFU are working on a solution.

If you are aware that you have registered a parent twice, please make a note of their name and RFU number and we can then get the records combined.

Register a Player ‘Player Registration V12’

Next enter the player’s school details, enter the school’s name and hit ‘Search’, the school should then come up in the search results. Click ‘Select’ which is next to the school’s name.

Youth Registration for Clubs - School List - Mr Rohan John Scott Log Out

Exit Back No School Information

Organisation List

Organisation Name

Colston's P... Select

Search

	Organisation Name	Town	County	Postcode	League	⌵ League Level	⌵
Select	Colston's P... Select	Bristol	BRISTOL	BS6 6AL			

Register a Player ‘Player Registration V12’

Click the school and then hit ‘Save & Proceed’.

Youth Registration for Clubs - School Details - School 1/1

[Log Out](#)[Exit](#)[Back](#)[Save & Add Another](#)[Save & Proceed](#)

Organisation Details

Name

District Name

Contact Details

18 Cotham Grove
Bristol
BRISTOL
BS6 6AL

Logo

No image
available

Full Contact Details

► Address



<input checked="" type="checkbox"/>	Location Type	Location Status	Default	XDirectory	Full Address	Department
<input checked="" type="checkbox"/>	School	Active	Yes		18 Cotham Grove Bristol BRISTOL BS6 6AL	

Register a Player 'Player Registration V12'

Data Protection, Ensure that the 'RFU Young Players Registration' form Data Protection section is replicated on the online 'Player Registration V12'

DATA PROTECTION	
The RFU will not pass your personal data to any third parties without your consent.	
The RFU will use the data you have provided for regulatory reasons [and for the purposes of your participation in rugby [and giving you relevant information by post about rugby (including information about community rugby initiatives, coaching courses,))]. The RFU may also use your personal data for the following purposes:	
<ul style="list-style-type: none">• to send you by electronic mail (including email, SMS or image messages etc) other information about tickets (including tickets for the 2015 Rugby World Cup), products, special offers, opportunities and other services provided by the RFU and its group which may be of interest to you. Tick here if you do not want to receive such information. <input type="checkbox"/>• to send you by electronic mail (including email, SMS or image messages etc) information about our official sponsors, related organisations and any associated companies and other carefully selected organisations and their products and services which may be of interest to you. Tick here if you want to receive such information. <input type="checkbox"/>	
I declare that the above is correct. In signing this form I agree that the above named player can be bound by the laws and resolutions of the Rugby Football Union and its constituent body and the rules of:	
----- Rugby Football Club	
PLEASE STATE CURRENT CLUB	

Register a Player ‘Player Registration V12’

I would suggest that you opt out of the mailing lists. Then click the ‘Save’ button to complete the registration process.

Youth Registration for Clubs - Summary - Mr Rohan Log Out

Exit Back Save

Finish

This registration is not yet final. Please select Save to complete the process.

Summary	Data Protection
<ul style="list-style-type: none">• This player's registration will be active at Clifton RFC on 10/07/2016• Registration Type: Youth	<p>The RFU and your club will use the data provided in your Registration Form for the purposes of administering the player registration system in accordance with the Registration of Players Regulations and Operating Procedures and for the purposes administering your participation in rugby and giving you information about rugby. An opt out style has been agreed and subject to your election. If you do not wish to receive certain types of data you should tick the appropriate box below; the RFU may also use such personal data for the following purposes:</p> <p>To send you by post and electronic mail (including email, SMS or image messages etc) other information about tickets (including tickets for the 2015 Rugby World Cup), products, special offers, opportunities and services provided by the RFU and its group which may be of interest to you. Tick here if you do not want to receive such information <input checked="" type="checkbox"/></p> <p>To send you by post and electronic mail (including email, SMS or image messages etc) information about our official partners (details of which are <input checked="" type="checkbox"/></p>

Generating a Player's Report

For matches and tournaments you will need to present the players cards, you can generate a report by selecting 'Generate Reports', entering the Team Type and the 'Search Individuals'.

✕ Club Administration

🌐 Youth Registration

🌐 Club / Player Management

🌐 General Reports

General Reports - General Reports

Mr James Christopher Farnfield

Log Out

Select Report

Player Registration Card By Club

Club Name

Clifton RFC

Player Type

Youth

Team Type

U7

From Date

dd/mm/yyyy

To Date

dd/mm/yyyy

Search Individuals

Generate Report

Generating a Player's Report

Select the Individuals you wish to generate a report for and click 'Generate Report', this will create the player's cards. You can then 'Export' the cards by Selecting 'PDF' clicking 'Export'.

The screenshot shows a web application interface for generating player reports. On the left, there is a sidebar with the text 'Individuals' and 'Sort by'. The main area features a red button labeled 'Search Individuals'. Below this, a list of individuals is displayed, each with a checkbox and a name: Rohan, Ellis, and Ella. The 'Rohan' checkbox is checked. Below the list, there is a 'Generate Report' button. To the right of the list, there is a 'Select Format' dropdown menu set to 'Acrobat (PDF) file' and a red 'Export' button. Below the 'Generate Report' button, a preview of a 'Player Registration Card' is shown. The card includes a photo of a young boy and the following information:

Player Registration Card	
FIRST NAME:	Rohan
LAST NAME:	...
REG NO:	2050
CLUB:	Clifton RFC
D.O.B:	.../3/2010
MEDICAL:	None
DATE OF ISSUE: 10/07/2016	

Check if the Player is already registered,

The following slides are NOT part of the registration process.

The Next three slides show you how to check if a player/parent is registered (and get information) from GMS.

Check if the Player is already registered,

Click 'People' to view the club's registered players,



Welcome James Farnfield

Please select the area of the system you wish to visit today



Personal Details



Organisation Profile



People



Player Registration
v12

Support

GMS

0208 831 6651
(Monday-Friday 08:00-13:00 and 14.00-17.00)

GMS@therfu.com

Websites

clubwebsites@first-sports.com

Check if the Player is already registered,

Click ‘Everyone’ this will list all the Club’s registered members,

en-GB

←
Everyone

[Add Member](#)
[Export](#)
[Add Contact](#)
[Bulk Upload](#)

	First Name	Last Name	RFU ID	Known as	Date Of Birth	Address	Phone	E-mail	Balance	Filters
✓	Jonathan	S.								▼
✓	Matthew									▼
✓	John									▼

Check if the Player is already registered,

To search, click on ‘Filters’ and enter the name and hit ‘Enter’ or ‘Search’,

If the search does not return the player then they will need to be registered,

Personal Details

Organisation Profile

People

Player Registration v12

People Dashboard

Everyone

Membership List

Lapsed Members

Pending Members

Non Members

Registered Players

Non Registered Players

Clifton RFC

Add Member

Export

Add Contact

Bulk Upload

✓	First Name	Last Name	RFU ID	Known as	Date Of Birth	Address	Phone	E-mail	Balance	▼ Filters
?	▼	Starts With ▼	▼	▼	▼	▼	▼	▼		✕ Clear
📄		Farnfield			📅					🔍 Search
✓	Oscar	Farnfield								▼
✓	James	Farnfield								▼